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<b>Policy Number and Title:</b>	<b>SL.5.05 Student Representation and Participation</b>
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<b>Division</b>	Student Life
<b>Policy Section:</b>	SL.5 (Student Engagement and Formation)
<b>Applicable to:</b>	Students
<b>Effective:</b>	Student Life Management Team (April 25, 2006)
<b>Most Recent Revision:</b>	President's Cabinet (October 14, 2021)
<b>Contact:</b>	Director of Student Engagement and Formation, Student Council President

### Statement of Policy

This policy sets out the joint commitment of LCC and Student Council to run an effective system of student representation and is built on a shared interest in promoting good practice in representation.

### Rationale

LCC acknowledges the need for students to be represented equitably and fairly through an independent and accountable organization. The voice of the student body is important in the governance of the University; student representatives suggest, develop, and implement solutions that will improve the quality of studies and the student experience. In the partnership between the University and Student Council, both parties follow the internal rules and regulations, the Statute of LCC International University, the Student Council Constitution, XI-242 Law on Science and Studies of the Republic of Lithuania.

### 1. Representation

- 1.1. The interests of the LCC International University students are represented by the student representative body - Student Council (StuCo). Members of the Student council are full-time, undergraduate students that are elected by the General meeting of the members of the student body according to the procedures established in the Student Council Constitution.
- 1.2. Student Council provides students with an opportunity to voice their views, suggestions, and concerns through a proper and efficient process.
- 1.3. The University has a number of avenues for students to become actively involved in representative roles. Student Council represents their fellow students on the following governing bodies:
  - 1.3.1. Academic Council – the Vice President of the Student Council (non-voting member)
  - 1.3.2. President's Cabinet - the President of the Student Council (non-voting member)
  - 1.3.3. Board of Directors - the President of the Student Council (non-voting member)
  - 1.3.4. Student Life Standing Committee - the President of the Student Council
  - 1.3.5. Committee on Academic Standing (CAS) - the Vice President of the Student Council (non-voting member)
  - 1.3.6. Committee on Discipline (COD) - the President of the Student Council (non-voting member)
- 1.4. Student Council members may be delegated to the other bodies and committees of LCC as needed.
- 1.5. Student Council members on governing bodies must be able to serve for the whole year.

### 2. Advisors and Training

- 2.1. LCC commits to supporting the Student Council in a variety of ways through training and advising.
- 2.2. The goal of advising is developing students in their role as Student Council leaders within the broader context of serving the University students. The Director of Student Engagement and Formation serves as an advisor to all StuCo members and as a mentor to those who opt into the Leadership Development Program.
- 2.3. Training for all Student Council members will be undertaken by the Student Council in partnership with the University.
- 2.4. Training Director of Student Engagement and Formation is organized in late August, prior to the Fall semester. Continuous professional development will be offered throughout the academic year.

### 3. The process for voicing the review of recommendations

- 3.1. The Student Council is the official liaison between the student body and the University administration and serves as the mechanism for student input in institutional decision making.
- 3.2. Students have to bring their ideas, concerns, suggestions to the Student Council through an established procedure outlines on the Student Council's web page.

- 3.3. Recommendations may be presented to the President's Cabinet or Academic Council at the request of a simple majority vote of StuCo members. Recommendations shall be in written form and shall be presented to the governing body through the appointed StuCo representative.
- 3.4. LCC Governing bodies may also request that the Student Council consider various matters deemed to require review by the student body.
- 3.5. Decisions affecting the entire student body should be communicated promptly.
- 3.6. Concerns that are expressed on the student body's behalf will only be considered when they come from the Student Council and not individual students.

#### **4. StuCo Rights**

##### **4.1. Student Council has the following rights:**

- 4.1.1. to express their opinion on all issues of concern to students and to request a reconsideration of the decisions made by the governing bodies.
- 4.1.2. to request information and explanations from the higher education institution and its subdivisions on all issues related to studies and students.
- 4.1.3. receive funding from the University to support their cultural, sports, and social activities and have the right for allocated space on campus.

#### **5. StuCo responsibilities**

##### **5.1. Student Council has the following responsibilities:**

- 5.1.1. to be fully acquainted with the published university policies and procedures and to comply with them.
- 5.1.2. to represent the entire student body and give thoughtful consideration to concerns.
- 5.1.3. to ensure regular communication with the students through formal channels and social media.
- 5.1.4. to publicly publish the Annual Report of their activities including financial reporting to the student body.
- 5.1.5. to represent the University administration to the student body.
- 5.1.6. to be responsible for the fair distribution of funds and accounting for expenses according to the established procedures.
- 5.1.7. to ensure that proper record keeping and training for newly elected Student Council members.
- 5.1.8. be present for the Commencement Ceremony and Closing Assembly.