



Policy Number and Title:**SL.4.03 Self-reporting and Amnesty**

Division	Student Life
Policy Section:	SL. (Student Conduct)
Applicable to:	Students
Effective:	President's Cabinet (November 23, 2016)
Most Recent Revision:	President's Cabinet (November 27, 2024)
Contact:	Vice President, Student life; Director of Housing & Residence Life

Statement of policy

The University encourages students to report their violations. This policy seeks to provide students with amnesty from the student conduct process in such situations. The policy refers only to LCC's Community standards violations (Level I and Level II) as indicated in the Student Handbook; crimes may be reported to the police.

Details**1. Self-reporting**

Students struggling with difficult issues in their personal lives are encouraged to self-report and seek out a Student Life staff member for help at any time. Except in situations where the university is required by law to take appropriate disciplinary action (e.g. harassment, sexual assault, etc.), students who come to a Student Life professional staff member for help related to lifestyle behaviors (e.g. alcohol, drug use, gambling issues, tobacco dependency, sexual issues, etc.) prior to staff becoming aware of a violation of university policy will be offered support and help outside of the regular student conduct process. LCC students may self-report to Director of Housing & Residence Life or Vice President, Student Life that they have been involved in a situation where they have violated or may have violated the LCC's Community standards provided that the specific incident has not come to the university's attention via normal reporting procedure. Approved self-reports will not receive sanctions but may be assigned appropriate interventions, restitution acts, referrals, and/or education. These reports do not become part of a student's discipline record. However, if there are continued violations of community standards after self-report, the student may go through the conduct process and face conduct sanctions. The University encourages students who are struggling with substance abuse or psychological issues to seek help. If any student freely brings their own substance use, addiction, or dependency to the attention of university officials, educational options will be explored but will not result in a conduct proceeding or record.

When receiving a student's self-report, Student Life will work with the student to understand the situation, and to assist the student in addressing the situation so that they will comply with LCC's Community Standards.

2. Amnesty

To encourage the reporting of serious violations, such as drug dealing, sexual harassment, sexual assault, or similar offenses, LCC offers students amnesty from minor policy violations that may have occurred around the time of the incident. It is in the best interest of LCC administrators to be informed about such serious incidents to ensure a thorough and fair investigation. Therefore:

- LCC administrators will not pursue conduct violations for minor policy infractions that are disclosed during the investigation of a serious matter.
- Students who report or submit complaints regarding these serious violations will not be subject to disciplinary actions for minor policy breaches.

However, this policy does not provide amnesty for serious violations, including sexual harassment, sexual assault, or any conduct that significantly harms the safety and well-being of others. Such violations will be investigated and addressed in accordance with LCC's policies and procedures.