



LCC INTERNATIONAL
UNIVERSITY

MIDDLE EAST SCHOLAR AID

Application
Package
2024-2025

North American University
in the Heart of Europe

www.lcc.it

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Financial Aid Policies

Financial aid requirements described in the financial aid policy (*policy number BO-SFS.8.1.5*) are applicable for the **Middle East Scholars Aid**, with the exception of the age limit. Students of all ages are eligible to apply for the Middle East Scholars Aid.

Financial Aid is applied for **60 ECTS credits** per academic year. If you take more than 60 ECTS credits per academic year the award will not be increased.

Students must be enrolled in **at least 24 credit** hours per semester to receive an award. If a student enrolls in less than 24 credit hours in either semester, they will not receive their financial aid for that semester.

Students can receive **only one award**. If a student qualifies for more than one, he/she will receive the one with the highest monetary value, and the other award will go to the next student who qualifies.

If the student has received any financial aid and has been placed on **probation** after the first semester, he/she does not receive the financial aid part that has been allocated for the second semester.

If a student receives financial aid and then decides to take an **academic leave**, he/she loses the award. The student is then informed of the dates for financial aid application for the next academic year.

Students can get financial grants **only for five years at LCC or up to 10 semesters**, PRIME program included (*calculation would be done by semesters if a student takes an academic leave*). If students study longer or take a second major, they must find their own financing opportunities.

Students receiving financial aid that **withdraw or stop attending classes** will be required to return financial aid received.

Middle East Scholar Aid recipients are eligible to receive aid for **Summer courses**.

Only Middle East Scholars Aid recipients **living in LCC provided housing** are eligible to receive monthly stipends. If a student lives outside LCC provided housing, monthly stipends are not issued to such students.

MES students that receive full tuition and full housing discount will receive **bedding in housing free of charge**. When possible, a small set of dishes will also be provided for their use.

Middle East Scholars Aid is awarded to **one individual** per nuclear and extended family. With the Middle East Scholars Aid, LCC assists students experiencing financial difficulties from the war-affected countries such as Syria, Iraq and Afghanistan (*and possibly other war affected areas*). Exceptions could be made for female siblings of the same family.

All Financial Aid at LCC International University is based on **availability of funds**. Therefore, students and their families must take primary responsibility for meeting the costs of education at LCC International University.

MES (NB Aid)

To receive NB Aid for 2024-2025 you will have to go through the following steps:

STEP#1 Check your eligibility. Please see the detailed list of eligible countries below:

Middle East Scholars Aid is a need-based aid that aims to assist war-affected students from Syria, Iraq, Iran, Afghanistan, Myanmar (Burma), Yemen, Ethiopia, Sudan (and possibly other war affected areas, such as South-Eastern Asia: Cambodia, Laos).

STEP #2 Fill out and submit this form together with supporting documents to Student Financial Services office #23 (Defehr).

The application is considered as complete, if:

- the application is completely and correctly filled out,
- all required documents with official translations (if applicable) are attached,
- all required documents are official (no photocopies or scanned documents),
- all required documents represent information for the recent 12 months period.

APPLICATION DEADLINE:

November 15, 2023 (PRIME - Junior). Late NB Aid application forms will not be accepted.

IMPORTANT:
The application is complete once Student Financial Services coordinator accepts the application package and informs about the next steps, such as interview with Student Financial Services director.

TIPS TO REMEMBER when filling out a NB Aid application:

Application must be filled out **in English**.

Documents should be submitted **in Lithuanian or English** only. If your documents are in a different language, please submit an official translation together with the original document.

Only official documents will be accepted. A document is considered as official, if it has an institution's that issued the document stamp and its representative's signature.

All financial information must be completed in the student's **national currency or in euros**.

Do not leave any questions blank. If your answer is 0, please use a "0".

If a question does not apply to you, please use the abbreviation "N/A". Incomplete information may delay the processing of your application.

The completed application becomes the **confidential property of LCC** and is not returnable. Applicants are responsible for ensuring that all the information and accompanying material provided in connection with their application is **authentic and accurate**. FALSELY REPRESENTED INFORMATION WILL VOID FINANCIAL AID AND COMPROMISE YOUR STANDING AS A STUDENT AT LCC INTERNATIONAL UNIVERSITY.

LCC may at any time require applicants to provide **satisfactory verification** of the information and documents submitted as part of their application. If an applicant is unable to do so, the University reserves the right to cease consideration of the application and to withdraw any offer of financial aid already made.

Only complete MES NB Aid applications with required documentation will be processed.

STEP #3 Interview.

Returning students will be invited for an interview with the Student Financial Services Director. Interviews will be conducted with students over October 2023-January 2024 period. You will be informed about the exact date and time in advance. If you miss the interview, the Need-Based Aid Committee will not proceed with your application form.

STEP #4 Decision.

Middle East Scholar Aid (NB Aid) 2024-2025 decisions will be announced by the end of **March 2024**.

MES (NB Aid) Application 2024-2025

To be considered for Middle East Scholar financial aid at LCC International University you need to complete the application form and submit it in person to Student Financial Services office (#23 Defehr) together with the supporting documents. *Please read the application carefully and fill in all the necessary information.*

If you have any questions feel free to contact our Student Financial Services staff
+37046241398 | sfscordinator@lcc.lt

Last Name, First Name

Date of birth

Citizenship

Marital status: Single Married

Current LCC year: PRIME Freshman Sophomore Junior Senior

Permanent home address (Street & House No., City/Province, Country)

Phone/Mobile number

E-mail address

BUILD A BUDGET

1. Please indicate what parts of tuition, rent, living and travel expenses you and/or your family can cover without LCC's assistance. State approximate amounts.

	AMOUNT NEEDED (for your own planning)	YOURSELF	PARENTS / BENEFACTORS
Tuition (academic year)	3,690 EUR		
Rent or dorm (8 months period)			
Living expenses (8 months period)			
Travel (if applicable, 8 months period)			

2. Where do you plan to live: (choose one) in the LCC dormitory with your parents in your own/rented flat

PARENTS

3. Please fill in the following table information.

- You must provide information about your parents, unless your parents are divorced or one of the parent is deceased. In such case, write down "N/A" next to the employment information and provide us with supporting documents only.
- If your parents are divorced, you have to submit information about the parent with whom you lived for the past 12 months.
- If the parent with whom you currently live is re-married or lives with a common-law spouse, please include their information as well.
- Please use your national currency or euros.

	FATHER	MOTHER	REMARRIAGE PARTNER / COMMON-LAW SPOUSE
Last name, First name			
Marital status (Single, married, divorced, widowed, separated)			
Phone number			
Place of employment			
Position			
Official monthly employment income (recent 12 month period)			
Monthly government social assistance (recent 12 month period)			
Additional income unreported/ unofficial income, child support, interest, dividend income, etc. Indicate amount per month and briefly explain (recent 12 month period).			
Savings (official and unofficial)			

SIBLINGS

4. Do you have brothers or sisters? If so, please indicate their names and age. If they are studying at a college or a university, also indicate how much they pay for tuition. Please include official documents of annual tuition payment. Please indicate siblings who are under 25 years old and are financially dependent on your family. In case you have an older sibling who supports your family, please indicate her/his information.

LAST NAME, FIRST NAME	AGE	NAME OF THE INSTITUTION (UNIVERSITY, COLLEGE)	ANNUAL TUITION PAYMENT

OTHERS

5. Are there any other people who are dependent on your parents for financial support? Please list these people. If you claim that other people (not your children) are dependent on your parents, please include their financial situation documents as well (recent 12 month period).

LAST NAME, FIRST NAME	AGE	RELATION

6. Do your parents have any loans? If so, briefly describe them and include the needed documents (a copy of loan repayments for 12 months period).

7. If either of your parents' jobs are unsecured, or if they are unable to work, please briefly explain the situation.

8. Do you have a spouse? Yes No

9. Does your spouse study in a college or a university? Yes No

LAST NAME, FIRST NAME	AGE	NAME OF THE INSTITUTION (UNIVERSITY, COLLEGE)	ANNUAL TUITION PAYMENT

10. Is your spouse currently employed?

Yes

No

11. Are you currently employed?

Yes

No

EMPLOYMENT

12. If you are currently employed and/or you have some other financial income and/or if you are married, please fill in the following table. Please use your national currency or euros.

	YOU	YOUR SPOUSE
Last name, First name		
Place of employment		
Position		
Official monthly employment income (recent 12 months period)		
Monthly government social assistance (recent 12 months period)		
Additional income unreported/unofficial income, child support, interest/dividend income, etc. (recent 12 months period)		
Non-LCC Scholarships, loans		
Savings (official and unofficial)		

OTHERS

13. Are there any other people that are dependent on you (children and/or other). If you claim that there are people dependent on you, please include their financial situation documents.

LAST NAME, FIRST NAME	AGE	RELATION

SUMMER 2023 JOBS

14. Please fill in the following table about your Summer 2023 jobs. If you were employed, please include salary letter from your summer job employer.

WORKED IN SUMMER 2023	COUNTRY & INSTITUTION	EARNINGS	SAVINGS
<input type="radio"/> Yes <input type="radio"/> No			

15. What are your plans for Summer 2024? Are you planning to work? If yes, where?

ASSETS

16. Check the boxes regarding your family's assets that apply for you:

	HOUSE	FLAT	COMPANY	CAR	COMPUTER
PARENTS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
YOU/YOUR SPOUSE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Now that you have considered financial resources in your family, be sure to remember other options such as:

Government loans | Bank loans | Tax refund *(only for Lithuanian citizens)* | External sources *(such as organizations and foundations)*

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List of documents

The following is a complete list of documents that you should include along with your application:

REQUIRED	RECEIVED	
<input type="radio"/>	<input type="radio"/>	Salary letter from your employer (<i>recent 12 months period</i>)
<input type="radio"/>	<input type="radio"/>	Salary letter from your summer job employer (<i>if applicable</i>)
<input type="radio"/>	<input type="radio"/>	Salary letter from your spouse's employer (<i>recent 12 months period</i>)
<input type="radio"/>	<input type="radio"/>	Salary letters from your parent's employers (<i>recent 12 months period</i>)
<input type="radio"/>	<input type="radio"/>	A copy of parent's Annual Income Tax Declaration for 2022 (GPM 311). <i>NOTE: to new students from Lithuania only.</i>
<input type="radio"/>	<input type="radio"/>	Salary letter from the employer of the parent's re-marriage partner/ common-law spouse (<i>if applicable - recent 12 months period</i>)
<input type="radio"/>	<input type="radio"/>	Proof of social assistance or pension (<i>if applicable - recent 12 months period</i>)
<input type="radio"/>	<input type="radio"/>	Letter from unemployment agency (<i>if applicable - recent 12 months period</i>)
<input type="radio"/>	<input type="radio"/>	A copy of divorce certificate (<i>if applicable</i>)
<input type="radio"/>	<input type="radio"/>	A copy of parent's death certificate (<i>if applicable</i>)
<input type="radio"/>	<input type="radio"/>	A copy of loan repayment schedule (<i>if applicable - recent 12 months period</i>)
<input type="radio"/>	<input type="radio"/>	Document(s) of your dependent(s) financial situation

If you have any questions feel free to contact our Student Financial Services staff
sfscordinator@lcc.lt | +37046241398 | *Kretingos 36, Klaipėda, Lithuania* | portal.lcc.lt/financial-services

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General Data Protection Regulation

It is a condition of Need-Based Aid that you give your explicit permission for the University to process data about you, including sensitive or special categories of personal data, both manually and electronically, in accordance with the Data Protection Law 1996 and from 25 May 2018 with the General Data Protection Regulation.

I CERTIFY THAT ALL INFORMATION GIVEN IN THIS APPLICATION IS COMPLETE AND TRUE IN EVERY ASPECT. I UNDERSTAND THAT FALSELY REPRESENTED INFORMATION WILL VOID MY FINANCIAL AID AND COMPROMISE MY STANDING AS A STUDENT AT LCC INTERNATIONAL UNIVERSITY.

Applicant's Signature, Date

Parents/Spouse Signature, Date



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